



# Financial Assistance Application

Ways to return completed application and documentation:

Email: info@chesapeakehumane.org  
 Fax: (757) 547-0455  
 Mail: Chesapeake Humane Society  
 PO Box 15061, Chesapeake, VA 23328

## Required Documentation

In order to provide financial assistance in a fair and consistent manner, the following relevant documents must be included with your application:

**Your most recent 1040 federal income tax return (if you file "Married Filing Separately," please provide both returns)**  
 OR  
**Documentation of any Federal or State Assistance such as food stamps or rent subsidy**  
 OR  
**Social Security or Disability statement**

Note: If you do not have any of the above documents required, you must submit a letter explaining your personal situation, as well as why you do not have documents. **All personal information will be kept confidential and secure.**

## General Information

A CHS representative will determine financial assistance eligibility after thoroughly reviewing the application. Your application will not be processed until all required documents are provided. Please allow 3-5 business days to process your application. You will be notified within one week whether your application has been approved or if you need to submit additional information.

## Applicant Information

Applicant Name ..... Applicant's Date of Birth .....  
 Home Address ..... Day-time Phone .....  
 City ..... State: ..... Zip: ..... Alternative Phone .....  
 Employer.....  
 Marital Status  Single  Married Total number of persons dependent on income per income tax return .....

### Gross Monthly Income (before taxes)

	Applicant	Spouse
Employment	\$ .....	\$ .....
Child Support	\$ .....	\$ .....
Government Assistance	\$ .....	\$ .....
Retirement/Pension	\$ .....	\$ .....
Other	\$ .....	\$ .....
<b>Total Household Income</b>	\$ .....	\$ .....

### Financial Circumstances

Describe any unusual expenses you must meet and/or additional reasons/circumstances for applying for financial assistance.

### Pet's Information and Services Requested (check all that apply):

Pet's Name	Dog/Cat/Rabbit	How did you acquire this pet? (shelter, Craig's List, found it, family member, breeder, pet store)	Age	Approx. Weight	Sex (m/f)	Requested service (spay, neuter, dental)*

**\*If Assistance is requested for services other than spay or neuter, clients must provide proof of spay/neuter for the pet.**

## Certification of Information

I certify that all information on my application is true and complete to the best of my knowledge and any misrepresentations may result in automatic termination of subsidy agreement and suspension from making future applications. I further understand that I am applying for a financial assistance subsidy and that the subsidy will expire one year from application date.

Signature of applicant ..... Date .....