



**Posting Date:** 2/11/2026

### **Position**

Community Outreach Organizer (*2 positions available*)

### **Reports to**

Crisis Boarding & Outreach Manager

### **Status**

1099 Contract—This is a 3-month contract to start, with potential to transition to full- or part-time work pending future funding.

### **Compensation**

\$15/hour

### **Location**

- **Primary:** (1) Dale Homes neighborhood, Portsmouth, VA 23704 **OR** (1) Berkley neighborhood, Norfolk, VA 23523
- **Secondary:** CHS Shelter, 1149 New Mill Drive, Chesapeake, VA 23322

### **Summary**

Chesapeake Humane Society (CHS) is committed to breaking down barriers and strengthening connections between pets and the people who love them. Through supportive services, innovative programs, collaborative partnerships, and thoughtful leadership, we strive to create a community where everyone has access to the resources they need to keep their pets healthy and at home.

Thanks to the generous support of PetSmart Charities, CHS has been able to spend the past two years focusing on authentic community engagement—listening, learning, and building trust. As a recipient of PetSmart Charities' Incubator grant, we've made it our goal to expand access to veterinary care and pet support services in ways that truly reflect the

needs and strengths of our diverse Chesapeake communities. This funding has given us the chance to get to know our communities better, begin repairing past harms, and strengthen relationships through consistent presence and open communication.

As we enter the third year of the grant and prepare to launch exciting new programming, we hope to **add two new Community Outreach Organizers to our team.**

We are looking for trusted community voices—individuals who know their neighborhoods **(Dale Homes or Berkley)** well and care deeply about the people and pets who live there.

Because this is a new role, we want to build it together! The below descriptions outline what we hope candidates will bring, but we encourage all applicants to share their strengths, experiences, and passions, as your voices and perspectives will help shape how this role grows and how, together, we can best support our community.

#### **This Role is Perfect for You if:**

- You love animals and the people who care for them
- You live or work in the Dale Homes or Berkley neighborhoods
- You are a community leader or a known and trusted voice
- You are comfortable trying new things and stepping into a non-traditional role
- You enjoy connecting people and building relationships

#### **What You Bring**

- **Excitement:** Whether you are new to CHS or already connected, you're excited by what this opportunity means for our communities
- **Community mindset:** A passion for serving and uplifting your neighbors
- **Flexibility:** A willingness to lean in—no job is too big or too small
- **Dependability:** Showing up fully, consistently, and on time
- **Collaboration:** Openness to sharing knowledge and supporting your team
- **Commitment to diversity, equity, inclusion, and belonging:** Valuing the many identities and experiences within our communities
- **Healthy communication:** A willingness to share and receive feedback
- **Safety mindset:** Asking for and offering help
- **Positivity and respect:** Acknowledging the strengths, skills, and contributions of yourself and others
- **Care for yourself and others:** A commitment to work-life balance

## Duties and Responsibilities

- Share information about CHS clinics, resources, and events
- Attend community events
- Act as a liaison between CHS and the community, helping CHS understand what more is needed and where we can improve
- Strengthen existing relationships and help build new partnerships
- Administrative work, including, but not limited to recordkeeping and local travel coordination
- Participate in professional development activities, including the Incubator Community of Practice
- Additional outreach tasks as identified collaboratively with the Outreach Manager

## Additional Details: Requirements, Schedule, and Compensation

- Comfortable working around a variety of animals (small, large, fur, hairless, etc.)
- Able to lift up to 50 pounds occasionally (typically for monthly supply transport)
- Flexible schedule, averaging 8-10 hours per week for 3 months, with some evenings, weekends, and holidays, as needed
- **Compensation:** \$15 per hour
- Transportation support available on a case-by-case basis
- Pet care discounts for CHS clinic services, including visits and vaccinations
- Professional development opportunities, including the Incubator Community of Practice, hands-on animal welfare training, and CHS outreach onboarding

*Due to the public-facing nature of this role, CHS is unable to offer employment to individuals on the National Sex Offenders Registry at this time.*

**To apply, email your experience OR resume to**

**[outreach@chesapeakehumane.org](mailto:outreach@chesapeakehumane.org)**